

April 29, 2002

To: Supervisor Zev Yaroslavsky, Chairman  
Supervisor Gloria Molina  
Supervisor Yvonne Brathwaite Burke  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: David E. Janssen  
Chief Administrative Officer

**POLICY ISSUE REGARDING PROPOSED RETROACTIVE CONTRACT  
(ITEM NO. 52, AGENDA OF APRIL 30, 2002)**

This is to advise you that the Department of Mental Health (DMH) has filed a request for Board consideration of a retroactive contract on the April 30, 2002, agenda. This action is not in compliance with the September 7, 2000, Board-approved policy to ensure timely submission of contracts for Board approval. The retroactive contract in question is the 1736 Family Crisis Center contract, which is addressed in recommendation No. 2 of the subject Board letter.

Based on the Board-approved policy, we do not recommend approval of this item. However, we have allowed it to be placed on the Board agenda for your consideration due to the critical nature of the mental health services, which are fully reimbursed by CalWORKs funding.

DMH indicates that contract with the 1736 Family Crisis Center was inadvertently not renewed during June 2001 when DMH renewed other contracts. The contractor has been providing services but has not been reimbursed. The estimated cost of services provided for Fiscal Year 2001-02 is \$150,000.

Staff questions regarding this Board letter may be directed to Manuel Rivas of my staff at (213) 974-0564.

DEJ:SRK  
JEJ:tld

c: Executive Officer, Board of Supervisors  
County Counsel  
Director, Department of Mental Health